

Common ASB Questions

- I am having a math competition in my classroom. I only need ten prizes, Could ASB funds supply the prizes?

No, ASB funds cannot be used for purposes that are solely curricular.

- The sophomore class is having a homecoming dance. They only have \$500 in their account. Cost for decoration, music, food, etc. is expected to be at least \$1200. Can they have the dance?

Yes, the sophomore class would need to get a loan from another ASB activity, as approved by the group and the student council. They would then repay the loan after the dance.

- Can ASBs hold fund raising drives for charitable purposes?

Yes, provided that your School Board has adopted rules for this type of event, and that the money is clearly identified as a private ASB fund raiser.

- We are selling tickets for a school activity. Can I pay the contractual costs for the dance such as disc jockey and police supervision out of the cash receipts?

No, Deposit receipts must remain intact. Within limits you can make these payments with an imprest check. It is best to prepare a purchase order ahead of time and pay for services with a warrant.

- Can ASBs accept donations from Booster Clubs and PTSAs?

Yes, The school board must recognize the donation in a regular meeting and the funds are now treated as public moneys.

- Do we as an ASB Executive Council and other student groups need to keep minutes?

Yes, Particularly when decisions are made to spend or raise money. The state examiner will ask to see these minutes during an audit.

- I forgot my lunch money. Can the school treasurer cash a check for me?

No, Since this would break up deposit receipts it could not be allowed.

- I'm taking a class to the museum for a lesson on history. Can I collect the \$5.00 each per student, deposit in the history club account and have the ASB write a check for admission?

No, Depositing the money in an ASB fund causes it to be governed by the ASB regulations. It is not allowed to use ASB money for curricular purposes. It could be allowed if open to all club members.

- We are having a talent show. Can I just collect \$3.00 each at the door without using numbered tickets?

No, Tickets will give an independent verification of the number of paying participants. This information will serve as documentation for the cash deposit.

- Can the school board make rules for the use of ASB money that is stricter than state law?

Yes, if the local rules do not conflict with state WACs and RCWs.